

# How it works

Mentee can review mentor profile, filtering by and reviewing:

- Experience level
- Work environment
- Mentoring topics

**Mentee searches for mentorship partner**

- Mentor has the choice to accept / decline mentorship
- Email response should aim to be sent within 72 hours
- A reason for decline should be given

- Mentorship length should be agreed
- Regular meetings committed to and put in the diary

[Follow our meeting checklist guide](#)

**Mentorship decision**

**Regular meetings**



**Mentor signs up**

**Request for partnership**

**Initial meeting set up**

- Individual account set up on Intelligent People website
- Mentor completes all bio information
- Mentor profile goes live on IP's website

- Mentee can request mentorship via online form found on the mentor profile

- If accepted, an initial meeting should be organised

[First meeting plan](#)